



The State of Maryland

Executive Department

EXECUTIVE ORDER

01.01.2019.03

Maryland Complete Count Committee

- WHEREAS, Article 1, Section 2, of the U.S. Constitution mandates an enumeration of population every 10 years;
- WHEREAS, Pursuant to Section 141 of Title 13 of the U.S. Code, the next federal decennial Census of the population will be taken on April 1, 2020;
- WHEREAS, The U.S. Census Bureau encourages all states to form a "complete count committee" to heighten awareness of and participation in the decennial Census;
- WHEREAS, A complete and accurate Census count of Maryland's population is essential to the State, because it determines congressional representation, State redistricting, and federal formula grant allocations for the entire decade until the next decennial Census is taken;
- WHEREAS, The State receives more than \$13 billion in federal funds annually and uses Census data to allocate funds for more than 70 state programs, including for health, human services, education, and transportation;
- WHEREAS, The Maryland Department of Planning serves as the Governor's liaison to the U.S. Census Bureau;
- WHEREAS, The Maryland State Data Center is a unit of the Maryland Department of Planning;
- WHEREAS, A State Complete Count Committee will have the ability to expand awareness of the 2020 decennial Census through inter-jurisdictional collaboration; and

WHEREAS, It is of the utmost importance for the State, for purposes such as funding, representation, and planning, to ensure that all residents, including hard to count groups and populations, are counted for the 2020 decennial Census;

NOW, THEREFORE, I, LAWRENCE J. HOGAN, JR., GOVERNOR OF THE STATE OF MARYLAND, BY VIRTUE OF THE AUTHORITY VESTED IN ME BY THE CONSTITUTION AND LAWS OF MARYLAND, HEREBY PROCLAIM THE FOLLOWING EXECUTIVE ORDER, EFFECTIVE IMMEDIATELY:

- A. There is a Maryland Complete Count Committee (“Committee”).
- B. The Committee shall be a part of the Maryland Department of Planning for administrative, staffing, and budgetary purposes.
- C. The Committee shall have the following members:
 - 1. Two appointees of the Governor who shall serve as co-chairs;
 - 2. The Secretary of Planning, or the Secretary’s designee;
 - 3. The Executive Director of the Governor’s Office of Community Initiatives, or the Executive Director’s designee; and
 - 4. The Secretary of Human Services, or the Secretary’s designee.
- D. The following are invited to be, and shall be upon acceptance, members of the Committee:
 - 1. The State Superintendent of Schools, or the Superintendent’s designee;
 - 2. One member of the State Senate of Maryland appointed by the President of the Senate;
 - 3. One member of the House of Delegates appointed by the Speaker of the House;
 - 4. An appointee of the Maryland Association of Counties; and
 - 5. An appointee of the Maryland Municipal League.

- E. The Committee may, by majority vote, appoint up to an additional seven members of the public, with each member representing at least one of the following:
 - 1. Community organizations;
 - 2. Faith-based organizations;
 - 3. Educational institutions;
 - 4. Nonprofit organizations; or
 - 5. The business community.
- F. A simple majority of all members of the Committee shall constitute a quorum to conduct business.
- G. A member of the Committee:
 - 1. May not receive compensation for service as a member of the Committee; but
 - 2. May be entitled to reimbursement for overnight lodging expenses pursuant to the Standard State Travel Regulations, as provided in the State budget.
- H. All State agencies subject to the direction and control of the Governor shall designate a Census Coordinator to assist the Committee.
- I. The Committee shall:
 - 1. Meet at least quarterly until March 31, 2020;
 - 2. Develop and implement, in conjunction with the Maryland Department of Planning, a community outreach strategy to encourage full participation in the 2020 Census, pursuant to 13 U.S.C. § 141, which may include:
 - i. Coordinating with State agency initiatives regarding the 2020 Census; and

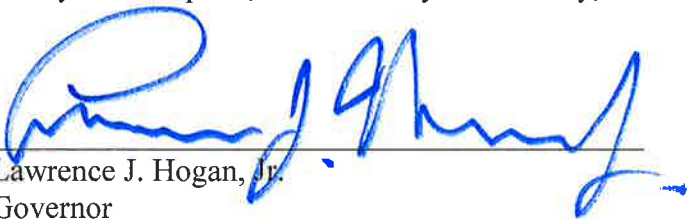
- ii. Developing partnerships with school-based outreach programs and community-based organizations;
3. Coordinate with local governments, community organizations, faith-based groups, nonprofit organizations, and private-sector partners, including local and community complete count committees, to ensure a complete count of Maryland's population for the 2020 Census;
4. Develop subcommittees and solicit input from relevant experts and practitioners involved in 2020 Census efforts, as necessary;
5. Review projected response rates of hard to count groups and populations that encounter barriers to participation, and recommend strategies to overcome those barriers to maximize response;
6. Provide an interim report to the Governor on or before December 31, 2019, with the status of 2020 Census efforts and recommendations on additional steps to achieve a complete count of Maryland's population; and
7. Submit a final report to the Governor, summarizing its activities and suggesting improvements to Maryland's Census efforts for the 2030 decennial Census, on or before September 30, 2020.

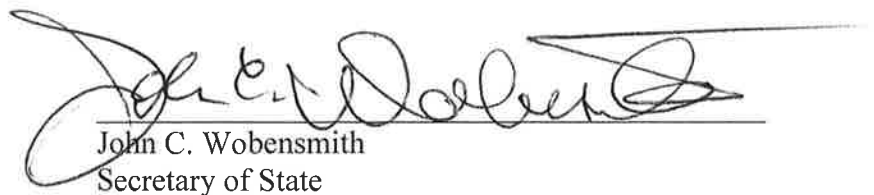
J. This Executive Order shall remain effective until January 1, 2021.

GIVEN Under My Hand and the Great Seal of the State of Maryland, in the City of Annapolis, this 15th Day of February, 2019.



ATTEST:


Lawrence J. Hogan, Jr.
Governor


John C. Wobensmith
Secretary of State